Skills Summary Project

Invitation to tender

UX Designer for the Skills Summary website www.skillssummary.ie

Issued by:

National Youth Council of Ireland, 3 Montague Street, Dublin 2, D02 V327

Deadline for proposal submission:

18th April 2023, 12.00pm

Proposals should be submitted **by email** to Mateja Jaksic, Skills Summary Project Co-ordinator: mateja@nyci.ie

Interested parties should apply by providing:

- a brief profile including their experience of similar projects.
- name and brief summaries of the person/persons delivering the project.
- a quotation outlining complete project costs, based on the project design brief overleaf.

Time Scale

Successful applicants will agree the timescale for this project with NYCI, but it is expected that planning/ consultation work on the project will commence in April 2023. All deliverables must be completed on an agreed timeframe between the successful applicant and NYCI.

Budget

Maximum budget available for design and deliverables: €2,600 incl. VAT.

Payment

A payment schedule will be agreed with the successful applicant. If at any stage during the project the terms and conditions of the contract are not adhered to, payment may be withheld and NYCI reserve the right to terminate the contract.

Commitment to confidentiality

The successful candidate must treat the data with confidentiality.

Ownership of the information

Ownership of data project will reside with the National Youth Council of Ireland.

Tender Process
NYCI reserves the right not to award the tender to any of the applications received. NYCI also reserves the right not to accept the lowest tender.

PROJECT BRIEF

NYCI Skills Summary project: UX Designer to improve the Skills Summary website www.skillssummary.ie for three different user groups:
1) Personal Users (young people aged 16-25)
2) Organisation Users (Youth Workers and others in the role of supporting young people's skills development)
3) Employers

1. ABOUT NYCI

The National Youth Council of Ireland (NYCI) is the representative body for voluntary youth work organisations in Ireland. It represents and supports their interests and uses its collective experience to act on issues that impact on young people. Registered Charity No. CHY 6823. Company No. 588214. www.youth.ie

2. ABOUT THE SKILLS SUMMARY PROJECT

Skills Summary is an easy to use online tool that measures the skills young people gain by participating in youth work and volunteering opportunities, building their confidence, so that they can better communicate the value of these essential skills to future employers. Skills Summary is both a process and a product. As a process it aims to support young people's learning, with a particular focus on those who may find traditional academic learning challenging, by helping them to map the learning acquired through their participation in youth work and other non-formal settings to a set of competences. As a product, Skills Summary will support young people to articulate the competencies they have acquired both for themselves and potential employers.
Skills Summary also supports youth organisations – youth workers and other professionals and volunteers in the role of supporting young people's development. It also helps them measure the impact of their work and projects.

The Skills Summary Project is now looking to improve the users experience on the website, in line with the user feedback and with the accessibility standards in mind.

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info@nyci.ie +353 1 478 4122 **youth.ie**
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3. DELIVERABLES

We are seeking a UX Designer to work on our skillssummary.ie website to make it more user-friendly, accessible, and engaging for our users. The main goal is to clearly communicate the purpose of the tool for three different target groups (young people, youth workers, employers) in order to increase sign ups and improve the user experience by making it easier for the users to find information on the website, log their experience and to easily avail of all the features, resources and support we offer them.

The designer will be responsible for:
- Conducting a thorough analysis of the current website (mainly the landing pages for the three different user groups) and identifying areas of improvement (user feedback surveys and user focus groups reports are available)
- Improving the existing user interface and user experience for the website
- Creating wireframes, prototypes, and other design deliverables
- Testing and iterating the designs based on user feedback

Working closely with our development team to ensure the designs are implemented accurately
- The ideal candidate will have:
- Experience in UX design for websites
- A strong understanding of user-centred design principles
- A portfolio showcasing their design work and process
- Experience in working with WordPress
- Excellent communication and collaboration skills

Interested candidates should submit a proposal outlining their approach to the project, including a breakdown of their costs and timeline. Please also include relevant experience and a portfolio of work.

4. CONTACT

Skills Summary Project Co-ordinator, Mateja Jaksic: email mateja@nyci.ie or phone: 086 078 8671

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